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How to set out to become familiarized with the grant application opportunities?

This brief summary has been compiled to serve as a general **compass** for the **methodology** of identifying the potential opportunities. The elaboration of this guide is **Opten Kft's** contribution to the participation of any organization in grant application schemes co-financed by the EU and the national budget.

Why are EU grant applications useful?

The fundamental purpose of EU grant applications is to offer **an option to organizations for raising funds**. A basic condition of the ideal operation of all for-profit and non-profit organizations is the involvement of funds towards cost-efficient operations. These endeavours are supported by the grant application opportunities announced for the grant scheme cycle of 2007–2013 and coordinated by the National Development Agency. Within the specific frameworks, as depending on the determined conditions the individual grant schemes are to furnish repayable, non-repayable, de minimis (small amount) etc. funds.

Where can the current announcements of the EU grant schemes be found?

You can get familiarized with the current announcements of the EU grant schemes – among others – from our grant application administrators and the website of the National Development Agency. The National Development Agency (NFÜ) is responsible for working out the programme guides, the associated sets of requirements. The www.nfu.hu website publishes the National Development Plan, Operative Programmes, action plans, application schedules and at last, but not at least, the calls for applications themselves. At the website, you are also enabled to launch searches.

Should I be acquainted with the programme guide?

Yes.

In order to apply successfully, at least one appropriately competent person of your organization needs to know the call for applications **in full**.

How to determine what to apply for?

You have two options. You can look for grant application opportunities for your ideas, or adjust your developments to the grant application opportunities so that their implementation could be guaranteed!

How can you have good chances in the applications?

You should ensure that **there are no causes of exclusion** for which your grant application could be rejected, while you have the **minimum score** defined in the programme guide. Due to the uniform structure of programme guides, you can easily find the necessary information whichever document you are reading. All programme guides specify the causes of exclusion and the minimum scores. Review each and every cause of exclusion, and do not cherish illusions! In case you are unable to meet any of the criteria, or you do not have the minimum score, your application will certainly be rejected.

My application has not been awarded; can I resubmit it?

Usually yes.

You are to review the cause(s) of rejection, and in case you can find any relevant information in the programme guide and/or the letter of notification, and the application can be amended or modified, it can be resubmitted.

Am I bound by any obligation if my application has been awarded, and I have entered a contract with the contributing organization?

Yes.

The programme guide containing all the obligations undertaken will become an integral part of the grant agreement, and therefore all its requirements will be deemed as obligations after contracting.

What can I do if not everything fares as I have planned?

Usually, there is a chance to modify the agreement.

If the given changes affect the grant agreement as “violations”, the amounts of the grant that have already been furnished have to be repaid generally as required in the grant agreement with the addition of an interest corresponding to the double of the prime interest rate of the National Bank.

Should you have any question, please do not hesitate to contact us!

We wish you a successful application!

Yours faithfully,

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